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SHIPYARD OCCUPATIONAL SAFETY AND HEALTH MANUAL

VOLUME I

ADMINISTRATIVE CONTROLS FOR THE SHIPYARD

OCCUPATIONAL SAFETY AND HEALTH PROGRAM

CHAPTER 2

PROCEDURAL CONTROLS AND RECORDKEEPING

CHANGE TRANSMITTAL 5100.27, Vol. I, Chapter 2

Issuance of Chapter

CHANGE TRANSMITTAL 5100.27, Vol. I, Chapter 2-1

Complete chapter rewrite and combination of procedural controls and recordkeeping incorporated

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Code 106.12

REVIEWED BY: M. I. Noble DATE 9/25/84
Code 106.1

APPROVED BY: M. Shook DATE 11/20/84
Code 106

CONCURRENCE: Brownman DATE 10/15/84
Code 200

CONCURRENCE: for E. Kerner DATE 10/16/84
Code 300

CONCURRENCE: H. R. Franzenfelder DATE 10/23/84
Code 400

3. RESPONSIBILITIES

3.1 The Office of Occupational Safety and Health (Code 106) shall:

- 3.1.1 Ensure that required NAVOSH records and employee reports of unsafe conditions are maintained.
- 3.1.2 Determine based on reference (a) the classification of stressors (A, B, or C) (see Appendix A).
- 3.1.3 Determine which Shipyard workers should be in medical surveillance programs.
- 3.1.4 Ensure that the Shipyard has a system for ensuring current medical training qualification records.
- 3.1.5 Notify Naval Hospital Oakland (NHO) of all individuals who have had excessive exposure to stressors as defined in reference (a). Notify employees and advise them of the controls required.
- 3.1.6 Review, concur to, and audit work procedures, drawings, specifications, and contracts requiring OSH criteria in accordance with reference (a).
- 3.1.7 Develop OSH Procedural Control Instructions (OSH-PCI) in the absence of work procedures for those operations which generate or have the potential for generating stressors in excess of the action level (AL) or permissible exposure limit (PEL). Ensure that these instructions are incorporated into existing or new Shipyard technical documents.

3.2 Supervisors shall be required to implement the following when stressor Levels are in excess or have the potential for generating exposures in excess of the PEL or AL:

- 3.2.1 For all classes of stressors (A, B, and C) insure that employees are properly trained or briefed, medically qualified, and equipped with the necessary personnel protective equipment, as required by reference (a), procedural control instructions, or the OSH office.
- 3.2.2 For category A stressors, supervisors shall be responsible for:
 - a. Making sure all controls are properly staged and followed in accordance with the controlling technical instruction or OSH PCI.
 - b. Ensuring physical boundaries are in place. The boundaries shall be placed in such a way that the airborne concentration of the stressor does not exceed the AL outside the boundary. Notify Code 106.1 or 106.3 as needed for assistance in establishing boundaries.